



City of Newburgh Municipal ID Application

CARD APPLICATION TYPE & FEES: (Check One)

- New Applicant (ADULT) - \$20
 New Applicant (SENIOR 62+) - \$10
 New Applicant (CHILD 14-17) \$10
 New Applicant (VETERAN) - \$10
 New Applicant (DISABLED) - \$10
 Renew/Change/Replace - \$5
 Fee Waiver Requested

APPLICATION INFORMATION

1. First Name: _____ 2. Middle Initial: _____
 3. Last Name: _____ 4. Other Names Used: _____
 5. Date of Birth: _____ 6. Height: Feet _____ Inches _____
 7. Physical Home Address: _____ Apt.: _____
 City: Newburgh State: NY Zip Code: 12550

****MUNICIPAL ID'S ARE ISSUED AT THE CITY CLERK'S OFFICE MONDAY - FRIDAY
 BETWEEN THE HOURS OF 9:00 A.M. TO 3:00 P.M.****

Approval of the City of Newburgh Municipal ID Application is conditional on approval of legitimacy of documents submitted.

As a City of Newburgh Municipal Identification cardholder, I understand that:

- The City of Newburgh Municipal ID Card is issued solely to residents of the City of Newburgh, NY and is non-transferable.
- The card is valid for a term of 4 years from date of issuance.
- Altering or intentionally damaging the card, using another person's card, or allowing your card to be used by another person may result in confiscation of the card and charges under the NYS Penal Law.
- Cardholder must notify the City of Newburgh immediately if a card is lost or stolen.
- The cardholder is responsible for paying any replacement fee when a card is lost, stolen, confiscated, or intentionally damaged, or when any information is changed at cardholder's request.
- Relocation out of the City of Newburgh invalidates the card, which shall be returned to the City for destruction.

CERTIFICATION

8. *Certification: I affirm that I live in the City of Newburgh, NY; I am at least 14 years of age and all documents submitted and statements made on this application are true to the best of my knowledge. I certify that by signing this application I agree to any inquiry conducted by the City of Newburgh, NY to verify and confirm the information that I have submitted. I also acknowledge that submission of false documentation or other false information to the City Clerk's Office to obtain a City of Newburgh Municipal Identification Card is a violation and will be prosecuted to the fullest extent pursuant to the Penal Law of the State of New York.

SIGNATURE OF APPLICANT

DATE (MM/DD/YYYY)

GUARDIAN (if applicable)

The City Clerk's Office has reviewed the documents submitted by the applicant.

****The application will not be retained, but returned to the applicant. Clerk Initials: _____
 Applicant Initials: _____**

City of Newburgh Municipal ID Application/Renewal

All applicants must meet the following criteria to apply for the City of Newburgh ID Card:
5 POINTS OF PROOF ARE REQUIRED: 4 IDENTIFICATION + 1 RESIDENCY
All documents must be original or certified copies, and have the required state and/or municipal seals

Proof of Identity

4 Point Documents: Please Check Item

- U.S. or Foreign Birth Certificate
- U.S. or Foreign Passport
- U.S. or Foreign Military ID
- U.S. or Foreign Driver's License
- U.S Identification Card
- U.S. Permanent Resident (Green Card)
- Consular Identification Card
- Current Visa issued by a Government Agency
- A Photo ID Card with name, address, date of birth and expiration date issued by another country to its citizens or nationals as an alternative to a passport for re-entry to the issuing country
- A National ID Card with photo, name, date of birth and expiration date

3 Point Documents: Please Check Item

- U.S. Citizenship and Naturalization Certificate
- U.S. Federal Government or Tribal-issued Photo ID
- State Veterans ID with Photo

1 Point Documents: Please Check Item

- Social Security Card
- Electronic Benefit Transfer (EBT) Card
- High School or College Diploma
- ITIN (individual taxpayer identification number)
*accompanied by an ID with a photograph
- Voter Registration Card

Proof of Residency

Please Check Item

(Must be dated no more than 60 days prior unless otherwise indicated below)

- Utility Bill
- Current Residential Property Lease
- Property Tax Statement
(Dated within one year)
- Mortgage Payment Receipt
- Bank Account Statement
- Proof of a minor currently enrolled in the Newburgh Enlarged City School District based on a City of Newburgh address
- Employment Payment Stub
- Jury Summons or Court Order issued by a Federal or State Court
- Federal or State Income Tax or Refund Statement **(Dated within one year)**
- Insurance Bill **(Dated within one year)** (Home, Rent, Health, Life or Auto)
- Written verification from a Homeless Shelter confirming at least 15 days residency
- Written verification from a Hospital, Health Clinic or Social Services Agency confirming at least 15 days residency

***Please note: P.O. Boxes do not show proof of residency**