

The seal of the City of Newburg is a circular emblem. The outer ring contains the text "SEAL OF THE CITY OF NEWBURG" at the top and "INCORPORATED 1835" at the bottom. The inner circle features a central figure, possibly a person or a symbol, surrounded by the text "WASHINGTON'S HEADQUARTERS".

FY 2021 Community Development Block Grant (CDBG): Consolidated Annual Performance and Evaluation Report (CAPER)

Department of Planning &
Development
February 2022



Consolidated Annual Performance and Evaluation Report (CAPER)



- The primary purpose of the CAPER is to report on accomplishments of funded activities within the program year and to evaluate the grantee's progress in meeting one-year goals described in the Annual Action Plan and long-term goals described in the Consolidated Plan.
- Also provides grantees an opportunity to evaluate the effectiveness of their programs.



Consolidated Annual Performance and Evaluation Report (CAPER)



- The CAPER is submitted to the United States Department of Housing and Urban Development (HUD) within 90 days after the end of its program year.
- Submitted to HUD through the Integrated Disbursement and Information System or “IDIS.”



FY2021: Year 2 of the 5 Year Plan 2020 - 2024



Summary of FY2021 Projects/Activities



FY2021 Projects/Activities

- Housing
- Park Improvements
- Complete Streets
- Neighborhood Services
- Administration



FY2021 Projects/Activities

In Rem Property Project

Priority Need Supported: Housing

Summary:

- 3 City of Newburgh employees
- In Rem Property Team maintained the habitability of 14 residential properties returned to the City of Newburgh through the foreclosure process.

Activities included:

- Securing properties/Adding New locks
- Light property maintenance such as mowing, snow removal, installation of plywood window covers.
- CDBG In Rem Property funds spent in 2021: \$132,671.46



FY2021 Projects/Activities

Park Improvements Project

Priority Need Supported: Quality of Life

Summary:

- Provide improvements to City of Newburgh Parks.

Activities included:

- Development of Park Sign Template, for use by City of Newburgh Staff, City Boards/Organization interest in upgrading signs.
- Development of Delano Hitch Recreation Park “Tot” Lot construction bid specifications.
- CDBG Park Improvements funds spent in 2021: \$10,840.00



FY2021 Projects/Activities

Complete Streets Project

Priority Need Supported: Infrastructure

Summary:

- Projects to support upgrades to safe street access/reconfiguration in the City of Newburgh.

Activities included:

- Provided project match funds to Liberty St. Streetscape Improvements Project.
- CDBG Complete Streets funds spent in 2021: \$263,115.65



FY2021 Projects/Activities

Neighborhood Services Project

Priority Need Supported: Quality of Life

Summary: Neighborhood Services activities in the City of Newburgh.

- Social Distanced Summer Film Festival: Outreach to approximately 1,000 film attendees over 6 weeks.
- CDBG Neighborhood Services funds spent in 2021: \$17,702.29



FY2021 Projects/Activities

Administration

Summary: Supports the Administrative activities for the Community Development Block Grant, including salary and benefits for the Director of Community Development, as well as public notice and mail costs, Spanish interpretation and translation.

CDBG Administration funds spent in 2021: \$114,327.25



FY2021 Projects/Activities

“CDBG CV”

Additional CDBG allocation received under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to fund the following activities, referred to as “CDBG-CV”:

- Food Security
- Emergency Income Payments (Rent)
- COVID-19 Outreach
- COVID Vaccine Appointment Transportation
- CDBG-CV Administration



CDBG-CV Projects/Activities

Food Security

Summary: Funding for the Newburgh Urban Farm and Food Initiative (NUFFI), Regional Economic Community Action Program (RECAP), Newburgh Armory Unity Center (NAUC) and Catholic Charities Community Services Of Orange & Sullivan to support food security needs for residents of the City of Newburgh.

CDBG-CV Food Security funds spent in 2021: \$87,397.97



CDBG-CV Projects/Activities

Emergency Income Payments (Rent)

Emergency Income Payments (Rent) program managed by Legal Services of the Hudson Valley (LSHV). The program provides up to 3 months rent (emergency income payments) for City of Newburgh residents unable to pay rent due to the coronavirus. Payments are made to the landlord, on behalf of the tenant.

Summary of the Emergency Income Payments (Rent) Program for 2021:

- Number of applications received - 218
- Number of applications approved - 152
- Total Emergency Income Payments Paid - 29
- Total Amount Emergency Income Payments Paid to Landlords - \$105,427.00
- Total Amount Emergency Income Payments Paid to LSHV for Program Delivery - \$179,034.51
- Total CDBG-CV Emergency Income Payments funds spent in 2021: \$284,461.51



CDBG-CV Projects/Activities

COVID-19 Outreach

The City of Newburgh purchased Personal Protective Equipment (PPE) including face masks and hand sanitizer and participated in several socially distanced events in order to reach City of Newburgh residents.

CDBG-CV COVID-19 Outreach funds spent in 2021:
\$37,327.57



CDBG-CV Projects/Activities

COVID Vaccine Appointment Transportation

The City of Newburgh provides rides to COVID Vaccine appointment/COVID-related appointment transportation services for City of Newburgh residents.

CDBG-CV COVID-19 Outreach funds spent in 2021:
\$7,307.59



CDBG-CV Projects/Activities

CDBG-CV Administration

Summary: Supports the administration of the CDBG-CV grant. Support includes development of CDBG-CV specific Policy & Procedures documents (ex. Duplication of Benefits), CDBG-CV Environmental Review Records, the publication of public notices, and the translation of documents into Spanish.

CDBG-CV Administration funds spent in 2021: \$22,304.35



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Several projects placed on-hold due to the Coronavirus Pandemic in 2020, either started or restarted in 2021:

In Rem Property Program: Maintenance of the habitability of 100 residential properties returned to the City of Newburgh through the foreclosure process.

Neighborhood Services: Neighborhood Services project for the "Socially-Distanced" Summer Film Festival.

Infrastructure: Liberty St. Sidewalk Improvements Project.

Administration: Support services to the Community Development Block Grant, including publishing public notices, processing payment vouchers, report preparation, Spanish translation and interpretation services and salary of the Director of Community Development.

In addition, the City of Newburgh received a CDBG-CV allocation. Activities funded include a food security program, Emergency Income Payments (Rent) program, COVID-19 Outreach Activities, including community outreach programs to distribute PPE and hand sanitizer, COVID vaccine events and COVID Vaccine Appointment Transportation, and CDBG-CV grant administration.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Economic Development	Non-Housing Community Development Economic Development	CDBG: \$	Businesses assisted	Businesses Assisted	15	0	0.00%	3	0	0.00%
Housing	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		5	5	100.00%
Housing	Affordable Housing	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	100	100	100.00%			
Infrastructure Improvements	Non-Housing Community Development Infrastructure Improvements	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	28000	28000	100.00%	20000	20000	100.00%
Quality of Life Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	28000	28000	100.00%			

Quality of Life Improvements	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4000	4000	100.00%	700	700	100.00%
------------------------------	-----------------------------------	-------------	--	------------------	------	------	---------	-----	-----	---------

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Housing: The In Rem property team provided maintenance of the habitability of [Need Number] residential properties returned to the City of Newburgh through the foreclosure process. This project meets several goals, including preserving housing stock and reducing slum and blight.

Housing: The Emergency Home Owner Assistance Program from a previous CDBG Program Year assisted a low-income City of Newburgh homeowner with an emergency lead water service line replacement.

Quality of Life - Public Services: Neighborhood Services provided a much-needed "Socially-Distanced" Summer Film Festival. This program provides public service outreach as well activities for youth.

Quality of Life - CDBG-CV Public Services: The Emergency Income Payments Program provides a service to provide rental arrears assistance to City of Newburgh residents unable to pay for rent for issues related to the coronavirus pandemic.

Quality of Life - CDBG-CV Public Services: The City of Newburgh Community Outreach Program provides services related to Personal Protective Equipment (PPE) and hand sanitizer distribution, COVID At-Home Test Kits, and transportation to COVID Vaccine and COVID-related transportation for City of Newburgh residents.

Quality of Life - CDBG-CV Public Services: The City of Newburgh Food Security Program provides food assistance to City of Newburgh residents impacted by the coronavirus pandemic. This service includes food pantry services through various non-profit organizations in the City of Newburgh as well as support for produce production with the Downing Park Urban Farm (DPUF) Newburgh Urban Farm & Food Initiative

(NUFFI).

Infrastructure Improvements: The Infrastructure Improvements project provided the funding match for the Liberty St. Streetscape project. New sidewalks, curb ramp upgrades and bioswales were installed on Libert St. between Broadway and Ann St.

Administration: Support services to the Community Development Block Grant, including publishing public notices, processing payment vouchers, report preparation, Spanish translation and interpretation services and salary of the Director of Community Development.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	500
Black or African American	500
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	1,000
Hispanic	500
Not Hispanic	500

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The data in Table 2 is approximate. Of the families and individuals participating in the Neighborhood Services "Socially Distanced" Summer Film Festival, 70% were minorities. The City of Newburgh Summer Film Festival was open to all City of Newburgh residents. However, in order to reach as many low-income families who may have transportation restrictions, as well as provide a socially-distanced location, the festival was held at the Safe Harbors Green, located between Ann St. and Broadway, in Census Tract 5.0. This is a walkable location on the East-End of the City of Newburgh, a target area for low-income activities. The festival was attended by families and individuals, approximately 80% minority.

The In Rem Project assisted the following ethnic groups: 39% Latino or Hispanic, 61% Not-Hispanic or Latino. The racial categories assisted by the In Rem Project include: 6% Asian, 14% Black or African American, 77% White, 2% identify as Other.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	893,627	

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Census Tracts 4 & 5	70	70	In Rem Property Project, Summer Film Festival, Infrastructure Improvements
City Wide	30	30	In Rem Property Project, Summer Film Festival, Infrastructure Improvements

Table 4 – Identify the geographic distribution and location of investments

Narrative

The majority of the CDBG projects took place in Census Tracts 4 and 5, including the "Socially-Distanced" Summer Film Festival.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Complete Streets, Liberty Street Streetscape and Sidewalk Project: The City of Newburgh was awarded a Transportation Alternatives Program (TAP) grant from the New York State Department of Transportation in the amount of \$400,000.00. The funds are to be used for a (new) complete street oriented streetscape design replacement of one block of City sidewalks in the heart of the City of Newburgh's Historic downtown, along Liberty St, between Broadway and Ann Street. Community Development Block Grant (CDBG) funding is used to match the TAP funds.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	1	1
Number of households supported through Acquisition of Existing Units	0	0
Total	1	1

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

After evaluating the previous City of Newburgh CDBG-funded Emergency Homeowner Repair program, it was determined that a previous Emergency Homeowner Repair program was not meeting home-owner needs. In 2021, the Emergency Homeowner Repair Program was re-introduced, and a Subrecipient Agreement was awarded to Habitat for Humanity of Greater Newburgh to manage an Emergency Homeowner Repair Program for income qualified homeowners in the City of Newburgh. The Emergency Homeowner Repair Program is scheduled to begin in 2022, due to delays related to the coronavirus.

Discuss how these outcomes will impact future annual action plans.

The City of Newburgh will consider an increase in program funding to Habitat for Humanity of Greater Newburgh if the program is successful in assisting City of Newburgh homeowners with emergency home repairs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	1	0
Moderate-income	0	0
Total	1	0

Table 7 – Number of Households Served

Narrative Information

In 2021, the Emergency Homeowner Repair Program was re-introduced, and a Subrecipient Agreement was awarded to Habitat for Humanity of Greater Newburgh to manage an Emergency Homeowner Repair Program for income qualified homeowners in the City of Newburgh. The Emergency Homeowner Repair Program is scheduled to begin in 2022. The City of Newburgh will consider an increase in program funding to Habitat for Humanity of Greater Newburgh if the program is successful in assisting City of Newburgh homeowners with emergency home repairs.

A small amount of funding remained in a previous CDBG Program Year Homeowner Assistance Program and the CDBG program was able to assist a low-income City of Newburgh homeowner resident with an emergency lead water service line replacement.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Newburgh Ministry provides a homeless shelter on Johnston St. Social service assistance, as well as healthcare is provided. In conjunction with the ESPRI-funded "Fragile Economies" project, the Newburgh Ministry provides financial stability assistance, as well as improved health and wellness and resiliency through peer coaching to several at-risk families in the City of Newburgh.

Addressing the emergency shelter and transitional housing needs of homeless persons

City of Newburgh partners with services such as Regional Economic Community Action Program (RECAP) and Orange County Department of Social Services to address emergency shelter and transitional housing needs of homeless persons. Other partners include Safe Harbors of the Hudson, the Newburgh Ministry and a growing number of organizations providing services to the formerly incarcerated and those affected by the criminal justice system, including Exodus Transitional Community and Osborne Association.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Social service agencies and organizations in the City of Newburgh such as Exodus Transitional Community, Bridges of New York and Renwick Recovery, Inc., work to address and promote programs for vulnerable persons and families. In 2017, the NYS Governor's Office commenced the Empire State Poverty Reduction Initiative (ESPRI). ESPRI held a community listening session, as well as convened several task forces, including housing, workforce development, healthcare and wellness. The focus of ESPRI 2021 was to continue implementation of several support projects, including the "Fragile Economies Project."

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

RECAP and Orange County Department of Social Services address the housing transition needs for homeless individuals and families, as do a growing number of service organizations, such as Exodus Transitional Community, Bridges of New York, Renwick Recovery, Inc. and Project L.I.F.E.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

City of Newburgh staff continue to meet with the Director of the Newburgh Housing Authority (NHA) on a regular basis regarding any public housing needs. All CDBG programs and City of Newburgh jobs are advertised at the NHA site.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The "City of Newburgh - Housing Resource Guide" and information on how to apply for a finance a City-owned property are shared with public housing residents. The Newburgh Community Land Bank has been awarded funding through the New York State Attorney General for a "Neighbors for Neighborhoods" Affordable Rental Housing Program. The purpose of the program is to encourage neighborhood residents to rehabilitate properties in their own neighborhood, and maintain the property as affordable rental housing.

Actions taken to provide assistance to troubled PHAs

This section is not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Newburgh supports affordable housing throughout the City of Newburgh. Fees related to land use procedures have been significantly reduced and zoning relaxed to provide more accessibility. The City of Newburgh Zoning is reviewed regularly to identify barriers to affordable housing projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Newburgh has a population in which at least 50% identify as Latinx. Spanish interpretation is provided at CDBG-related meetings (ex. Public Hearings). Spanish translation and dissemination of program materials into Spanish, as well as in English, is required by the City of Newburgh under the Language Access Plan. "La Voz" provides Spanish language announcements for City of Newburgh residents.

The City of Newburgh has contracted with Language Link to provide additional language translation and interpretation services.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Coordination between Lead Safe Orange and City of Newburgh Code Compliance of City of Newburgh-owned properties.

The City of Newburgh is planning to apply for a Lead remediation grant through HUD's Office of Lead Hazard Control and Healthy Homes (OLHCHH).

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

In 2017, the NYS Governor's Office commenced the Empire State Poverty Reduction Initiative (ESPRI) in the City of Newburgh. The City of Newburgh ESPRI is managed by United Way of Dutchess-Orange Region.

ESPRI held a community listening session, as well as convened several task forces, including housing, workforce development, healthcare and wellness. The focus of ESPRI 2021 was to continue implementation of the Newburgh Ministry managed "Fragile Economies Project." The Fragile Economies Project aims to help low income families achieve financial goals and establish a savings cushion to help with life's unexpected events and emergencies. Families work with peer coaches to set goals, create an action plan, and stay on track. Families are connected to support where needed.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Fees related to land use procedures have been significantly reduced and zoning relaxed to provide more accessibility. In addition, the City of Newburgh has developed a more streamlined land use board process, to enhance accessibility.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Newburgh takes a lead in the Newburgh Housing Coalition, which includes Habitat for Humanity of Greater Newburgh, PathStone (HUD Homeowner training), Orange County Social Services, Safe Harbors of the Hudson and the Newburgh Community Land Bank. The City of Newburgh also participates in the Orange County Housing Planning Committee, which has even broader outreach and member organizations.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Homeownership preparation and training through Pathstone, Independent Living and Habitat for Humanity of Greater Newburgh. Introduction of Tenants Responsibilities and accompanying public workshops are also provided.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Activities are reviewed using the exhibits found in the CPD Monitoring Handbook. The "Guide for Review of Eligibility" as well as the guides for review of National Objectives, are used as Activities are selected and subsequently set-up. An "Activity Eligibility" form is prepared for each Activity, identifying the National Objective, as well as eligible activity category.

In order to provide better outreach to minority-owned and women-owned businesses, a Section 3 and minority/women-owned business Workshop was held in 2021. The workshop was co-sponsored by the US Department of Housing and Urban Development (HUD), Small Business Administration (SBA), General Services Administration (GSA) and Orange County government.

Additional small business workshops are planned for 2022, through the SBA/City of Newburgh Co-Sponsorship Agreement, including a continuation of the "Business Basics Bootcamp," as well as a low-income City of Newburgh resident "On-the-Job" training program.

A joint Planning and Development/Community Development/Grants Administration meeting is held bi-weekly in order to ensure that the CDBG program is in align with other City of Newburgh community needs. In addition, the whole CDBG program is monitored for "Timeliness" using a spreadsheet, which tracks Activity spending, as well as Public Service and Administration caps.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In compliance with City of Newburgh procedures, the Notice of a 15-Day Public Comment Period for the 2020 CAPER was submitted to 4 local newspapers as well as a Spanish language publication/social media. The newspapers include the Times Herald Record, Orange County Post, Hudson Valley Press and the Times Community Papers (Mid-Hudson Times). La Voz provides Spanish language outreach for the 2020 CAPER.

The 2021 CAPER Public Hearing is scheduled for 02/21/2022. The 2021 CAPER will be available for public comment from 02/22/2022 - 03/9/2022.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City of Newburgh's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City of Newburgh's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.